



Lincoln Akerman School

Baseline Report - HFSB Goals

Evaluation: February 2022

Updated for next steps: April 2022

Progress update: October 2022

Performance Indicators

1. Beginning: Does not meet strategic objectives based on projected timeline.
2. Developing: Progressing toward strategic objectives based on projected timeline.
3. Proficient: Meets strategic objectives based on projected timeline.
4. Advanced: Exceeds strategic objectives based on projected timeline.

Communications Goal: The Hampton Falls School Board will maintain open communication with all stakeholders through the sharing of information on activities, building and fiscal management, and opportunities for engagement with the school and greater Hampton Falls communities.

| Measurable Output | Status | Responsible |
|---|------------|-------------|
| Develop and disseminate community newsletters on a quarterly basis. | Proficient | JS |

- SB has released quarterly newsletters since spring 2021 newsletters; summaries are included in regular town newsletters. We coordinate with the Town Secretary and the BOS to disseminate. There is a dedicated page on LAS website (<https://www.sau21.org/las/school-board/index>).
- April - Sept 2022 action: Continue seasonal dissemination
- Newsletter shared in July 2022 - next release scheduled for Oct 2022
- Shared newsletter with other SAU21 Board chairs, they may adopt similar approach
- *Newsletter released mid October 2022*

| Measurable Output | Status | Responsible |
|---|------------|-------------|
| Transparent and concrete communication with the community prior to scheduled meetings | Proficient | JS |

- Meetings schedule shared via newsletters. Meetings listed on school and SAU calendars and shared through SB newsletters and town newsletters, and LAS social media.
- *April - Sept 2022 action: continue to announce meetings, share on social media*
- Look into HF community calendar
- Continue to share updates via town newsletter
- *HFSB update shared via town newsletter early October 2022*

| Measurable Output | Status | Responsible |
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| Meet with identified community organizations and leaders to build trust and transparency | Beginning / Developing | JF |
|--|------------------------|----|

- Board Chair speaks with the BOS members somewhat regularly, but I have yet to schedule a meeting with the BOS to accomplish some of our goals.
- April - Sept 2022 action: Connect w BOS as new Board Chair
- *October 2022: Intermittent connections with BOS as topics of mutual interest arise.*

Fiscal Management Goal: The Hampton Falls School Board will provide resource allocation to support and align with the school's competency-based education, professional development, facilities maintenance/CIP, and technology plans – while maintaining fiscal responsibility to the town and community members of Hampton Falls.

| Measurable Output | Status | Responsible |
|---|-----------------------|-------------|
| Ensure sustained funding allocated to Competency Based Education (CBE), including, grading, assessment and reporting, interventions, and climate/culture. | Proficient / Advanced | AL |

- Through our budgeting process we have established budgets to continue with the CBE initiative and its continued improvement and expansion. Wish all aligns with the direction the SAU wishes to drive this initiative across the SAU districts. One of the shortcomings I see is I wish we would have budgeted more money towards this initiative.
- April - Sept 2022 action: Stay the course, ensure allocation in next budget cycle
- *October 2022 update: Stay the course, budget cycle in early steps*

| Measurable Output | Status | Responsible |
|---|------------|-------------|
| Ensure sustained funding allocated to training and professional development needs as identified through the CBE plan and professional employee goals. | Proficient | BG |

- April - Sept 2022 action: Develop summary update, stay the course to ensure allocation in next budget cycle
- *October 2022 update: Stay the course, budget cycle in early steps*

| Measurable Output | Status | Responsible |
|---|----------|-------------|
| Ensure sustained funding allocated to short and long-term facilities needed to create educational space and environment for optimal learning. | Advanced | JF |

- Developed a five-year capital improvement plan (CIP) that was presented to the Town CIP committee and updated based on CIP committee feedback and School Facilities committee

input. The CIP was included in the budget review process and informed the 2022-23 budget proposal.

- Anticipated completion of the gymnasium HVAC project in February of the 2021-22 school year, per the capital improvement plan.
- Completed LED lighting upgrade project in 2021-22 school year, per the capital improvement plan.
- Budgeted for the re-paving project as a separate warrant article for the March 2022 ballot, to be completed in the 2022-23 school year contingent upon passage of article.
- Budgeted for a warrant article to fund the Building maintenance expendable trust through unreserved fund balance. The intent is to build a balance over the next few years to fund the Window replacement project scheduled for the 2025-26 school year, per the capital improvement plan.
- Solicited Civil Engineering proposal to determine feasibility/usability of 22 acres of school property, for future project considerations/use of land.
- See CIP 2021-2022 updated plan
- April - Sept 2022 action: Stay the course to ensure allocation in next budget cycle
- *October 2022 update: Stay the course, budget cycle in early steps*

| Measurable Output | Status | Responsible |
|--|------------|-------------|
| Ensure sustained funding allocated to meet the technology needs of students, teachers, and staff to best leverage and utilize technology in curriculum and the learning process. | Proficient | AL |

- Presentation of LAS technology plan to board members
- Validation of input from faculty to shape technology plan
- Allocations in budget cycle for associated costs
- While I consider LAS a leader amongst the SAU there is still room for improvement in developing a comprehensive technology plan for the SAU and potential cost savings through further collaboration with neighboring districts.
- April - Sept 2022 action: Stay the course to ensure allocation in next budget cycle, inquire about aspects in other tech plans
- *October 2022 update: Stay the course, budget cycle in early steps*

Curriculum and Instruction Goal: The Hampton Falls School Board will support a flexible educational program consistent with CBE that will prepare the students of Lincoln Akerman School for the next step in their educational career.

| Measurable Output | Status | Responsible |
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| In conjunction with Curriculum Coordinators, develop and implement a communication plan focused on the LAS Competency Based Education initiative. | Proficient | Board Chair - JF |

- The SB has received a presentation from the CBE team leaders as to where LAS is with the CBE initiative and what the teachers have accomplished up to this point. This topic is also discussed at the board level almost monthly. Where I think we have fallen short or not yet got there is the parent/community input/feedback. I believe this should be the crucial next step.
- April - Sept 2022 action: Stay the course, increase opportunities to communicate CBE. Consider alignment with LAS events

- *October 2022: Have begun receiving presentations on curriculum; alignment through POL strategy development. Commitment to regular curriculum presentation given by LAS teachers and featured students*

| Measurable Output | Status | Responsible |
|---|------------|------------------|
| Make all CBE presentations available to the School Board and public through the established CBE Presentation Library. | Proficient | Board Chair - JF |

- The SAU website provides links to all CBE overviews, goals and presentations. Once again, I think we fall short on parent/community input/feedback. We should strategize this as our next step in the process.
- <https://www.sau21.org/curriculum/professional-development>
- April - Sept 2022 action: Continue to share content, link to LAS website
- *October 2022 update: Stay the course*

| Measurable Output | Status | Responsible |
|--|----------|---------------------|
| Annually, prior to the budget cycle, review progress of LAS toward SAU 21 planning documents (i.e. CBE Plan, Technology Plan, Professional Development Plan) | Advanced | Board & Beth Raucci |

- While we accomplish everything in this goal. I think we need to work on our timing of the individual tasks. Primarily reviewing before we begin our budget cycle.
- April - Sept 2022 action: Plan for review prior to budget cycle
- *October 2022 update: Stay the course*

Operations and Governance Goal: The Hampton Falls School Board will onboard new board members and provide continued support as to the roles and responsibilities of being an effective member of a high functioning school board.

| Measurable Output | Status | Responsible |
|--|-----------|-------------|
| Develop a written new board member roadmap with the intent of codifying expectations, responsibilities, and limitations of board membership as well as available resources and supports related to membership on the LAS and SAU21 Joint Boards. | Beginning | JS -> RP |

- Recognized as a need, have not yet begun to document.
- April - Sept 2022 action: RP to draft process while working through inductions
- *October 2022: Created Onboarding tracker in Excel with various tabs to guide onboarding experience for new members. Tabs include Onboarding overview, Tracker (with categories and dates of completion); Meeting Guidelines; Committee Descriptions; NHSBA training resources; and Misc. Resources. This living document can be edited and personalized further.*

| Measurable Output | Status | Responsible |
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| New and existing members attend NHSBA training seminars devoted to The Roles and Responsibilities of a School Board Member, Right to Know laws, Meetings and Non-Meetings and other topics as offered. | Developing | All |
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- Certain Board members have attended some of the training seminars. But I am not sure if anyone, including myself, have taken any retraining seminars. Where I think that I have really fallen short here is follow-up. I have not followed up with any Board member to inquire what seminars they may have taken or have I put this topic on the agenda for a Board discussion.
- April - Sept 2022 action: Review offerings and aim to commit to one training and share knowledge with other board members
- *October 2022: Board member Renee Palm attended the following webinars through NHSBA: Right to Know Law: Meetings, Non-meetings & Non-public Sessions - April 4, 2022 - 12:00-1:30PM; Right to Know Law: Digital Communications, E-mail & Social Media - April 11, 2022 - 12:00-1:30PM; Annual New School Board Member Orientation - May 2, 2022 - 6:00-8:00PM*